

**Diocese of Elphin
St. Cuan's College
Board of Management
Meeting of Tuesday 5th December
6.00 – 8.30 pm**

AGREED REPORT

- The meeting began with an exposé of the icon of the Holy Family donated by the Patron followed by a short prayer.
- The minutes of the previous meeting and the Agreed Report were adopted. It was requested that a copy of the Agreed Report be placed on the school Website as previously agreed.
- The Board discussed a section of the Board of Management Handbook and also its forthcoming review of its operation.
- The Board discussed the findings and recommendations of the Maths inspection. The Board welcomed arrangements for ongoing review and evaluation.
- The Board discussed the terms of reference for the Review of the Posts of Responsibility which will take place in the new Year.
- There was a discussion on the behaviour of student X who was allowed return to school on parental agreement to certain conditions.
- The Board considered and approved an enrolment request from student Y and advised that protocols be put in place to try to ensure a smooth transition to the school.
- Difficulties with teacher recruitment were noted.
- Issues re retrospective Garda vetting and the vetting of ancillary staff were discussed.
- The Board noted the increase in Insurance premium as a result of the new build.
- A copy of the Financial report was discussed. Audited accounts will be available for the next meeting.
- The principal's report was circulated and adopted.
- There was a brief discussion on the proposed prayer room.
- The Board was informed that Fr Michael Drumm will present a seminar in the school on 'What is Catholic Education' on the afternoon of 30th January 2018
- HR issues were discussed and clarified.
- The Child Protection and Code of Behaviour Audit Tools were referred to the staff and in-school management for completion.
- An update on School Self Evaluation was given to the Board. The Board is eager that staff progress school planning and establishes priorities for School Self Evaluation.
- The Board thanked all staff for their contribution to the school and especially in relation to the Remembrance and Advent Prayer Service, Open evening, Musical and Christmas concert.