

**Diocese of Elphin**  
**St. Cuan's College**  
**Board of Management**  
**Meeting of Monday 23<sup>rd</sup> Nov. 2020**  
**7pm- 8pm Online**

**AGREED REPORT**

1. The meeting began with prayer.
2. The minutes of the previous meeting were ratified and adopted.
3. In keeping with Dept. of Education guidelines the meeting took place online with the aid of the Zoom Video Conferencing App.
4. The Principal's Monthly Report to the Board and Child Protection Oversight Report were presented by the principal. In delivering her report the principal informed the Board:
  - a. that the beginning of year Mass had been broadcast from the New Prayer Room (and thanked all who assisted)
  - b. that the PLC course was up and running, using blended learning (in school Tuesdays and Wednesdays, online the other days).
  - c. that an application for a second specialist education room and additional toilets had been made to the Dept. of Education
  - d. that the staff were in the process of forming a Student Care Team in addition to St. Cuan's Pastoral Care Team (draft terms of reference to be communicated to the Board in advance of their next meeting).
  - e. that the deferred Leaving Cert examinations were currently taking place in St. Cuan's College and that Audrey Slevin was exercising the role of Exam Aide
  - f. that St. Cuan's had adapted its enrolment process in light of Covid 19 restrictions (and thanked Ms. Dempsey and Mr. Jordan for all their related work).
  - g. that Aaron Keating (Irish teacher) and Grainne Kelly (Geography) had joined the staff in a temporary capacity.
5. The Board were informed that staff were working on a Guidance Policy and would submit to the Board for consideration before the Board's next meeting. It also agreed to receive a draft Staff Development Policy from the staff.
6. The Finance sub-committee reported on St. Cuan's finances. These were deemed to be healthy at this time. The Board commended the School Leadership Team for their prudent use of available funding and sanctioned the principal to use school funds for sanitisation products.
7. The Board received parental feedback on St. Cuan's draft Additional Education Needs policy. The secretary was asked to bring a revised draft of the policy to the next meeting, integrating parental requests and suggestions offered by the Board.

- 8.** The Board approved the advertising of an Assistant Principal 1 post and the advertising of an Acting Up Principal 2 post among the staff.
- 9.** The Board agreed to have a special meeting on Friday 4<sup>th</sup> December to consider the Inspectorate's WSE MLL Report (received prior to the Board meeting).
- 10.** The meeting concluded with a prayer.