

**Diocese of Elphin  
St. Cuan's College  
Board of Management  
Special Meeting Friday 4<sup>th</sup> Dec. 2020  
2pm -4pm .**

**AGREED REPORT**

1. The meeting began with prayer.
2. As this was a special meeting called to discuss the WSE-MLL report.
3. The chairperson opened the meeting. He suggested that in order to complete the main objective of the meeting, which was to response to the WSE-MLL Report, we answer three questions:

**What is valuable and helpful in the report to the BOM, to staff and to St.Cuans College?**

**What is challenging and what is disappointing?**

**Do we accept or reject the report?**

**If accept what are the next steps. ?**

**The positives highlighted from the report were, the quality of Teaching and Learning was good, the interaction between staff and students was very positive, there was a caring atmosphere observed by the inspectors and there was very good examples of voluntarism in the school by all staff.**

**Some of the points raised by the Inspectorate which needed attention included: greater attention given to SSE and School Planning, while there was evidence of both this needed to be documented formally.**

**The role of Middle Management and Senior Management needed to be more clearly defined and the interaction of both with the BOM.**

**The chairperson informed the BOM that Bishop Kevin was pleased with the Report and that he acknowledged the great work of both the BOM and the staff of the school.**

**It was agreed that the report would be accepted by the BOM and a response would be drawn up and sent to the inspectorate.**

**The meeting concluded with a prayer.**

**Diocese of Elphin  
St. Cuan's College  
Board of Management  
Meeting Monday 15<sup>th</sup> Dec. 2020  
7pm-8pm online**

**AGREED REPORT**

1. The meeting was opened with the members being lead in prayer by Chairperson, Justin Harkin.
2. The minutes of the previous BOM meeting on Monday 23<sup>rd</sup> Nov 2020 and the minutes of the Special Meeting of the BOM on Friday 4<sup>th</sup> Dec. 2020 were ratified.
3. The Agreed Reports of these two meetings were also ratified. The secretary informed the BOM that the Agreed Reports-they had been distributed to staff and to parents.
4. The Additional Educational Needs and Special Education Needs Policy which had been introduced at the last BOM meeting was represented with changes arising from consultation with staff, SEN team and parents of students accessing-learning support. It was commended for its clarity and ratified by the BOM.
5. The Board requested that St. Cuan's Child Safeguarding and Risk Assessment Statement be shared with staff to ascertain if any other risk needs to be added. Their views are to be presented at the next BoM meeting, prior to re- ratification.
6. The principal informed the Board that the Staff Development Policy presented at the last BOM meeting is with staff for feedback and suggested amendments and will be ready for discussion and ratification at next BOM meeting.
7. The chairperson reported on his work with the School Chaplain on Policy relating to the use of the new Prayer Room moving forward. It was agreed that this would be shared with Bishop Kevin Doran and discussed in greater detail at the next BOM meeting.
8. In order to further advance the recommendations of the Inspectorate in the WSE-MLL report it was decided that a Sub Committee of BOM members would meet with staff to discuss methods of advancing the recommendations ASAP.
9. The Board requested a report for its January meeting outlining the formation and remit of the recently formed Student Care Team and the role of Year Heads in St. Cuan's College. This team was set up following recommendations from the Inspectorate to formalise existing structures in relation to Student welfare and monitoring of same.

10. Review of the Middle Management Team and Senior Management Roles is to take place later in the year.
11. Catholic Schools Week is due to take place last week in Jan and a day of staff development on Ethos and St.Cuans is to take place again this year, probably via Zoom. Guest speakers to be identified later.
12. The Chairperson, complemented staff on the excellent work done in this most surreal year.
13. The Board expressed their thanks to all involved in creating recent videos that illuminate the many strengths of St. Cuan's College's educational provision. The many hidden hours devoted to production by Ms Ruth Dempsey, Mr. Seamus Meehan, Mr. Cathal Jordan and Mr. Kevin McGeeney were affirmed.
14. Finally, next meeting in final week in Jan.2021